**COMPANY NAME:** Romanovsky & Associates LLP

**COMPANY BACKGROUND INFORMATION:**

Romanovsky & Associates LLP is a Chartered Accounting Firm that provides corporate and personal tax compliance planning and services to small businesses and professionals.

At Romanovsky & Associates LLP, we are committed to providing high quality services needed in today’s competitive marketplace. We work closely with each of our clients’ day-to-day business and personal needs to meet their financial objectives.

We are in the business of building long-lasting relationships based on trust and understanding.

At our firm, we have three objectives for our clients:

1. We establish tax plans to minimize the overall tax they pay
2. We assist our clients in ensuing they keep current on their tax liabilities
3. We help them plan for their retirement

Our Mission Statement: Our goal at Romanovsky & Associates LLP is to foster the best possible working and learning environment. The firm strives to maintain a climate of fairness, cooperation, and professionalism. We foster relationships with our clients, recognizing their perceptions of urgency and preferences, understanding their expectations and responding consistently with the highest possible level of service.

**CONTACT INFORMATION:**

Please send your resume and cover letter to the attention of Louise Lopes – Office Manager at Louise@romanovsky.com.

**JOB TYPE:**

Staff Accountant Co-op Student - 2026 Personal Tax Season Placement

**NUMBER OF POSITIONS:**

Two Staff Accountant Co-op Students – Starting January 5th, 2026, to April 30th, 2026.

**JOB DESCRIPTION:**

* Write-up/bookkeeping of annual company activity
* Preparation of annual working papers including year-end Adjusting Journal Entries
* Preparation of Financial Statements
* Preparation of Corporate Tax Returns
* Preparation of Annual T4/T5 Returns
* Preparation of Personal Tax Returns
* Assisting with personal and corporate tax planning

***Please note:*** *Romanovsky & Associates LLP in Toronto is not a training office as we have limited assurance work.*

**JOB REQUIREMENTS/QUALIFICATIONS:**

* Enrollment in a formal accounting program
* Excel skills
* Excellent written and verbal communication skills are key
* Time management skills
* Teamwork skills
* Leadership skills

**APPLICATION INFORMATION:**

* Interviews will be conducted over the phone and in-person.

We will coordinate interviews on a per candidate basis